
Procedures for Enrolled Members Transitioning Into the New Registration Process

(Updated January 28, 2016)

1. All current enrolled members such as ASFIT*, ASTFT*, FIT, FP*, TFT, or TNRP, who joined on or before November 30, 2015 will have the option to either transition to the new registration process requirements (new process) or complete the registration exam requirements by 2017 (sit-down in October; take-home in January), in order to establish their eligibility for registration as an RPF, RFT or NRP. (Same exam eligibility rules apply.)
2. Anyone who becomes an enrolled member from December 1, 2015 and onwards must complete the new process.
3. Anyone who applies to transition, pays the required fee and is accepted into the new process will not be allowed to revert back to the previous requirements. No refunds will be allowed.
4. Allied science* members who would like write the exam must have satisfied all competency requirements to be allowed to write it. Anyone who has not completed the competency assessment stages below by the prescribed dates will be required to transition to the new process.

Category	Competency Assessment Application Package	Outstanding Competencies
ASFIT or FP	October 1, 2016	January 13, 2017
ASTFT	March 1, 2017	August 15, 2017

5. The exams will be available until 2017 to members described in paragraph 1. This provides members who choose not to transition in 2016, including those who will not be successful in the 2016 exams, one last opportunity to complete these requirements. Alternatively, any enrolled members who fail the 2016 exam may elect to transition to the new process, (and follow the same steps as other transitioning members) instead of attempting to re-write the exam.
6. Enrolled members who have not completed the exam in 2017 must complete the application process and pay the required fee to transition to the new process by November 30, 2017. Enrolled members who do not complete all registration requirements or do not apply to transition to the new process by this date will be removed from the membership roll.
7. Former enrolled members who would like to reinstate or re-enrol from resignation or removal must complete the new process. Any transition provisions in place until November 30, 2017 may be applied on a case-by-case basis with members who are reinstating.



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